



Dear Sir/Madam,

Thank you for wishing to place your name on Durri ACMS Casual List.

Attached to this letter you will find a Casual Employment Application.

All documentation must be filled in correctly in case you are required to do a casual placement with the organisation.

Please be reminded that you will need to update this information every six months from the date these forms are handed in or information becomes outdated i.e., you have recently changed address, contact numbers, etc.

Important

All positions at Durri ACMS are subject to the availability of funding and the acquisition and maintenance of satisfactory Criminal History and Working with Children Checks and COVID-19 Vaccination Status.

You will need to provide a current Working with Children Check for paid work, Criminal Record Check and proof of COVID 19 vaccination prior to being employed with Durri ACMS.

How to apply:

Please attach a copy of your resume with this application and/or other relevant information and returned to the Reception Team Leader, Raelene Davis.

If there are any further queries, please contact Raelene Davis on (02) 65602300.

Regards,

Raelene Davis
Team Leader
Reception



Casual Employment Application form

Full Name:

Address:

Email Address:

Contact Telephone Numbers:

Drivers Licence: Yes No

Drivers Licence Class:

Drivers Licence Expiry Date:

Do you identify as Aboriginal or Torres Strait Islander? Yes No

Do you identify as having a disability? Yes No

Are you an Australian citizen or permanent resident? Yes No

Do you have Working with Children Check? Yes No If Yes provide WWCC No:
No If Yes provide Date of Birth:

Do you have Police Check? Yes No If Yes provide date:

Do you have Vaccinations evidence? Yes No

Do you have Qualifications evidence? Yes No



Area of interest i.e. Reception or transport:

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Please list any training that you have had in these area/areas:

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Please state your hours and days of availability:

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Are you registered with an employment agency? If yes, who

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Referees 1

Referee 2

Name:		
Title:		
Organisation:		
Contact Details:		